

College of Science, Engineering and Technology
Excellence Awards
2015-2016

The College of Science, Engineering and Technology is pleased to announce the acceptance of nominations and applications for the following annual awards:

A) COSET Academic Excellence Awards

1. Distinguished Teaching Award

COSET Teaching Award is intended to encourage and recognize the excellence of one individual faculty member (tenured or tenure track) in teaching at all levels. Such teaching rises above good teaching: it incites intellectual curiosity in students, engages them thoroughly in the enterprise of learning, and has a life-long impact. Nominees should be outstanding in the many aspects of teaching which contribute to successful students learning. As this is a student-oriented award, nominations may be submitted by students, colleagues, or alumni. The recipient shall receive a one-time monetary award of \$1000, a plaque, and recognition at the annual awards ceremony.

2. Distinguished Research/Scholarly Activity Award

COSET Distinguished Research/Scholarly Activity Award recognizes one tenured or tenure-track faculty member who has achieved true distinction nationally or internationally in his/her discipline or profession. Although an overall scholarly distinction is the primary qualification, emphasis is placed on the evidence of quality research scholarly accomplishments. As this is a professional-oriented award, nominations may be submitted by colleagues, alumni, or outside scholars. The recipient shall receive a one-time monetary award of \$1000, a plaque, and recognition at the annual awards ceremony.

3. Distinguished Professional Service Award

COSET Distinguished Professional Service Award recognizes one faculty member (tenured or tenure track) who is actively engaged in university and/or community/global service activities. Recipient of the award must be distinguished in the service activities. Evidence of teaching and research proficiency is also required. As this is a service-oriented award, nominations may be submitted by any colleague. The recipient shall receive a one-time monetary award of \$1000, a plaque, and recognition at the annual awards ceremony.

4. Distinguished Advisement/Mentoring Award

COSET Distinguished Advisement/Mentoring Award recognizes one faculty member (tenured or tenure track) who has demonstrated the highest qualities associated with outstanding academic advising of students. As this is a student-oriented award, nominations may be submitted by students who have been beneficiaries of his/her advisement services. The recipient shall receive a one-time monetary award of \$1000, a plaque, and recognition at the annual awards ceremony.

B) DEAN'S Excellence Awards

1. Distinguished Undergraduate Student Award

COSET Distinguished Undergraduate Student Award recognizes and honors one outstanding junior or senior in the College of Science, Engineering and Technology. The recipient of the award is expected to exemplify standards of excellence in the performance of academic, studies, professional, and outreach activities. As these are academic awards, nominations may be submitted by any faculty member within the College. The recipient shall receive a one-time monetary award of \$1000, a plaque, and recognition at the annual awards ceremony.

2. Distinguished Graduate Student Award

COSET Distinguished Graduate Student Award recognizes and honors one graduate student in the College of Science, Engineering and Technology. The recipient of the award is expected to exemplify standards of excellence in the performance of academic, studies, professional, and outreach activities. As these are academic awards, nominations may be submitted by any faculty member within the College. The recipient shall receive a one-time monetary award of \$1000, a plaque, and recognition at the annual awards ceremony.

3. Distinguished Staff Award

COSET Distinguished Staff Award recognizes and honors one outstanding staff in the College of Science, Engineering and Technology. The recipient of the award is expected to exemplify standards of excellence in the performance of students' service, recruitment, outreach, mentoring, administrative work, or technical support activities. As this is a professional service-oriented award, nominations may be submitted by Department Chairs, Directors of college named centers, or the Dean. The recipient shall receive a one-time monetary award of \$1000, a plaque, and recognition at the annual awards ceremony.

Awards Judging Panel

The Chair of the COSET Recognition and Scholarship committee (RSC) serves as the Chair for the COSET Awards panel which is comprised of the following members:

1. The committee members of the COSET RSC.
2. The chair of the COSET Industrial Board of Advisors or an alternate member of the board.
3. One former recipient of the COSET or TSU Awards for Excellence.
4. One Distinguished COSET alumni.

The committee follows an established evaluation process consistent with the guidelines and decides on qualitative and quantitative measures useful in assessing candidates. TSU current guidelines for the Provost awards will be used.

Awards Time Line

1. Awards nominations and completed applications must be submitted electronically via a USB memory stick to the chair of the COSET RSC, Dr. Jason A. Rosenzweig (203F SB), by February 19, 2016 COB. The electronic submission must be sent as a single file (PDF) with nomination materials in the following order: (1) portfolio checklist; (2) nomination form; (3) nomination letter (one page); (4) nominee's full vitae (See Standardized CV Format—A-Z Categories); (5) nominee's statement and philosophy (three or less double-spaced pages); (6) evidence of outstanding performance and excellency (see the standardized format for faculty CV page within this announcement/call for examples of such).

The electronic nomination file should be named in the following manner: NOMINEELASTNAME_AWARDNAME_ACADEMIC YEAR. Please submit materials on a USB memory stick in the requested format and order to ensure timely review of the nomination. Incomplete submissions will not be evaluated, and disorganized submissions will lose presentation points.

2. The COSET Award Panel will complete the final selections, and make recommendations of the awardees to the Dean by March 15, 2016.
3. The COSET Dean approves and makes the official announcement of all awardees during the College Award Ceremony at the end of the Spring semester.

Additional Rules and Qualifications

- Faculty may be nominated for all categories for which they may be eligible. The COSET RSC has the option to consider nominees for more than one category for which the nominee may be eligible but will typically award no more than one award to a nominee for that award year.
- Persons submitting the portfolios are encouraged to send an email to the chair of the COSET RSC (rosenzweigja@tsu.edu) in advance of the submission deadline if there are questions about assembling the portfolio.
- Documents submitted for the COSET RSC committee to review as well as applicant scoring sheets are considered confidential.
- The COSET RSC recommendation of award recipients to the Dean is final.
- Eligibility for all **COSET Academic Excellence Awards** includes all tenured and tenure track faculty who have been in residence at the TSU COSET for 2 full academic years prior to the year of nomination.
- Previous award recipients for both the **COSET Academic Excellence Awards** as well as the **Dean's Excellence Awards** are eligible for nomination in the 6th academic year following a prior award.

Portfolio Checklist—Place a check in each slot.

Please present materials in a binder in the following order:

- ___ 1. Nomination form;
- ___ 2. Nomination letter (one page);
- ___ 3. Nominee’s full vitae (**See Standardized CV Format—A-Z Categories**);
- ___ 4. Nominee’s statement and philosophy (3 page maximum; double spaced);
- ___ 5. Evidence of outstanding performance and excellency.

**Texas Southern University
College of Science, Engineering and Technology**

Excellence Award Nomination Form

2015 – 2016 Academic Year

Nominee’s Information

Name:

Department:

Address:

Phone:

E-mail:

Nominator’s Information

Name:

Address:

Phone:

E-mail:

Nominee’s Signature

I consent to the distribution of my nomination portfolio to the members of the Faculty Awards Committee.

Nominee’s Signature

Date

This form should accompany the other required Excellence Award nomination materials.

Standardized Format for Faculty *Curriculum Vitae*

Nominees shall format the Curriculum Vitae to include the following A-Z categories:

- A) Name
- B) College or School
- C) Department
- D) Date and Rank of First Appointment
- E) Secondary Appointment(s) (if any)
- F) Years Granted Toward Tenure at Time of Employment
- G) Current Rank
- H) Date of Current Rank
- I) Date of Tenure (if held)
- J) Faculty Excellence Award Sought
- K) Years of Academic Service
- L) Whether or not degree is terminal (with explanation if degree is not a doctorate)
- M) Schools Attended: dates
- N) Degrees Earned: fields, dates
- O) Special Training Programs: fields, dates
- P) Field(s) of Interest
 - 1) Teaching
 - 2) Research
- Q) Professional Employment: appointment, institution, dates
- R) Consultantships and Professional Services: dates
- S) Organizations: memberships and offices held, dates
- T) Fellowships and Honors: dates
- U) Awards and Prizes: dates
- V) Grants: dates, amounts, whether approved and/or funded, nominee's level of participation, and whether or not Principal Investigator
- W) Scholarship
 - 1) Publications and Presentations with complete citations (MLA or Chicago Manual of Style, etc.): by category, most recent first.
 - (a) Books or Monographs
 - (b) Articles
 - (c) Reviews of nominee's scholarly/creative works
 - (d) Abstracts and Scholarly Papers
 - (e) Artistic Exhibits (group, invited, one-person) and Performances (directed, written, performed)
 - (f) Other—In the case of multiple authorships, the nominee's level of participation should be indicated.
 - 2) Other achievements in the area of scholarship
- X) Teaching (classroom, graduate and professional):
 - 1) Load and level by year since coming to Texas Southern University
 - 2) Other contributions to the area of teaching
- Y) Graduate contributions—Theses and Dissertations: names of students, titles of projects, and dates.
- Z) Service to the University, the Profession and the Community: activities, dates