

Texas Southern University

T# _____

ACADEMIC GRIEVANCE FORM

Name _____ Date _____

Phone _____ TSU Email _____

Major _____ Classification _____

Course name and number (eg. HIST 281) _____ Section # _____

Semester and Year course was taken _____ Instructor _____

I. Has this problem been discussed with instructor? YES NO
 If so, what was the outcome?

II. Has this problem been discussed with the department chair? YES NO
 If so, what was the outcome?

If the answer to either question (I. or II.) was no, please follow those steps before completing the remainder of this form.

- III. Which of the following conditions does the review of your final grade meet?
- a. A grade was assigned on some basis other than performance in the course
 - b. The standards applied to a grade were not the same as those applied to other students in the course
 - c. The assigned grade represents a substantial departure from the instructor's previously stated standards

IV. Briefly explain why you believe the choice you selected in item III applies.

Signature _____ Date _____

FOR OFFICE USE ONLY: Date Received: _____

ACTION TAKEN _____

