

## **SENIOR MANAGEMENT PROFESSIONAL**

**Strategic & Tactical Planning • Policy Development / Improvement • Project Management • Budgeting • Financials • Staff Hiring & Development • Scheduling • Resource Management • Stakeholder Liaison • Compliance Management • Safety • Security • Cost Reduction • Troubleshooting**

Dynamic, analytical, goal-focused achiever with years of progressive success in diverse, complex environments. Astute analyst, strategic thinker, creative problem solver, personable, articulate and persuasive. Able to formulate best solutions based upon complex operational requirements to lower costs, improve operation efficiencies, and consistently achieve desired business outcomes. A powerful presenter, skilled negotiator, relationship builder, team player, and a proven trainer and customer service provider.

## **CAREER TRACK**

### **TEXAS SOUTHERN UNIVERSITY**

**PROGRAM COORDINATOR, AVIATION SCIENCE AND TECHNOLOGY DEPARTMENT – April 2, 2012 – Present.**

**VISITING PROFESSOR, AVIATION SCIENCE AND TECHNOLOGY DEPARTMENT – Jan-April 2012.**

**GRADUATE ASSISTANT, AVIATION SCIENCE AND TECHNOLOGY DEPARTMENT- Oct-2010-Sept 2011.**

**ACADEMIC ADVISOR, AVIATION SCIENCE AND TECHNOLOGY DEPARTMENT- Jan-Sept 2010.**

Academic Advisor for the department, duties include but not limited to advising current students on courses needed to complete their degree plans and graduate on time. Advise incoming freshmen on university policies and assist them with getting acclimated to college life. Ensure they have necessary resources to succeed in their classes and at Texas Southern University. Participate in annual student orientation and registration. Responsible for the Title III budget for fiscal year 2009-2010, ensuring the necessary infrastructure and equipment is in place for the fall 2010 semester.

### **TEXAS SOUTHERN UNIVERSITY HOUSTON, TX.**

**ADJUNCT INSTRUCTOR, AVIATION SCIENCE AND TECHNOLOGY DEPARTMENT  
Jan –Dec-2009**

Adjunct instructor for the Aviation Science and Technology department, responsible for Aviation Planning and Management, Aviation Operations and National Airspace courses. Devised lesson plans, course objectives, outlines, and

**TRANSPORTATION SECURITY ADMINISTRATION Washington, DC  
DEPUTY ASSISTANT FEDERAL SECURITY DIRECTOR, BAGGAGE SCREENING:  
STAKEHOLDER LIAISON, GEORGE BUSH  
INTERCONTINENTAL AIRPORT (IAH) 2006 - 2008**

Responsible for the overall screening of checked baggage at all 5 terminals for TSA at IAH. Managed a staff of approximately 1,000 baggage screeners, including 7 Security Managers to ensure that all checked baggage were screened in accordance with TSA policy, rules and regulations. Also acted as the construction liaison for TSA between the Houston Airport System (HAS) Continental Airlines and L-3 Communications, for the implementation and automation of the terminal E in-line baggage screening system.

**TRANSPORTATION SECURITY ADMINISTRATION  
FEDERAL SECURITY DIRECTOR, WILLIAM P. HOBBY AIRPORT (HOU) 2004 - 2006**

Responsible for the overall security of William P. Hobby Airport as well as its spoke Jefferson County Airport in Beaumont, Texas (BPT), through 3 subordinate Assistant Federal Security Directors, with a staff of approximately 230 screeners.

**TRANSPORTATION SECURITY ADMINISTRATION, STAKEHOLDER MANAGER,  
GEORGE BUSH INTERCONTINENTAL AIRPORT (IAH) 2002 - 2004**

Was the liaison between the Federal Security Director (FSD) and the stakeholders, airport management and other government agencies at IAH. Because of extensive knowledge of IAH and longstanding relationships with the air carrier station managers and IAH management, assisted with the planning and implementation of the federalization of the passenger screening and checked baggage screening operations at IAH.

**DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION Houston,  
Texas CIVIL AVIATION SECURITY SPECIALIST (SPECIAL AGENT / IFSR) February 2002-  
August 2002**

Independently planned, prepared, and conducted major portions of security compliance surveys / assessments to determine security posture and compliance in such areas as: airport / air carrier security, cargo and checked baggage security, passenger screening, and security measures and procedures involving FAA facilities with special attention to items of security interest. I served as the Interim Federal Security Representative (ISFR) for several airports in south Texas within the jurisdiction of the Houston Civil Aviation Security Field Office (CASFO), during the transition from FAA Security to TSA.

**CITY OF HOUSTON, AVIATION DEPARTMENT Houston, Texas  
HOUSTON AIRPORT SYSTEM ASSISTANT DIRECTOR, OPERATIONS 1999 - 2001**

Planned, organized and implemented through subordinate personnel, activities concerned with the operation of a large hub facility, including safety and security related functions in accordance with governmental agency and / or city and department policies and procedures. Areas of responsibility included airport operations, the airport communications center, ID Badging, paging and information, management of terminals C and D, and Airfield and Grounds.

**DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION Houston,  
Texas. CIVIL SECURITY SPECIALIST (SPECIAL AGENT) 1997 - 1999**

Independently planned, prepared for and conducted major portions of security compliance surveys / assessments to determine security posture and compliance in such areas as: airport / air carrier security, cargo and baggage security, passenger screening, and security measures and procedures involving FAA facilities, with special attention to items of security interest. Prepared reports and made recommendations for corrective actions as required. Performed limited investigations as needed as a result of alleged or observed violations of Federal Aviation Regulations parts 107, 108, 109, 121, 129, and 135. Alternate K-9 coordinator for the FAA Explosive Detection Teams.

**CITY OF HOUSTON, AVIATION DEPARTMENT  
AIRPORT SUPERINTENDENT, AIRFIELD & GROUNDS 1996 - 1997**

Through subordinate personnel supervised a staff of 120 personnel that were responsible for the daily maintenance of both airside and landside areas of a large international hub airport. Staff / personnel responsibilities included, but were not limited to, mowing of all airside and landside turf areas, including landscaping in the terminal areas and boulevards. Responded to all aircraft emergencies and accidents with necessary support equipment and personnel.

**AIRPORT SUPERINTENDENT / SENIOR COORDINATOR, STANDARDS & PROCEDURES  
OPERATIONS / MAINTENANCE SECTION 1994 - 1996**

Assisted with the coordination of the annual budget for the Operations and Maintenance sections at all three city owned airports. Evaluated programs and procedures; recommended standardization of programs for the Houston Airport System to include the planning of emergency drills / exercises for the 3 Houston Airport System airports.

**AIRPORT OPERATIONS SUPERVISOR 1992 - 1994**

Supervised and coordinated the activities of airport operations specialists and assistants with emphasis on the safe and expeditious operations of a large international hub air carrier airport regarding matters of airport operations, security and safety: the alternate FAR part 107 Airport Security Coordinator. Assured the enforcement and compliance of pertinent local, state and federal regulations and interacted with airport tenants pertaining to their lease agreements and compliance with airport rules and operation instructions.

**OPERATIONS & SAFETY OFFICER / OPERATIONS SPECIALIST, OPERATIONS SECTION  
1989 - 1992**

Responsible for airside and landside operations including the inspection of aircraft movement areas, terminal buildings, cargo area and airport roadways; assurance of airport safety and efficiency of operations in accordance with pertinent local, state, and federal rules and regulations. Primary response for aircraft emergencies and accidents; responsible for the distribution of Notice to Airmen (NOTAMS) to affected users; coordinated construction for the repair and routine maintenance of airport facilities on the aircraft movement areas and terminal facilities.

**HOUSTON POLICE DEPARTMENT Houston, Texas  
DISPATCHER III, COMMUNICATIONS DIVISION 1983 - 1984**

Emergency communication dispatcher responsible for assigning incoming emergency calls for service to police patrol units in the field with consideration given to the nature of the call, unit accountability, and officer safety.

**FEDERAL AVIATION ADMINISTRATION Houston, Texas  
AIR TRAFFIC CONTROL SPECIALIST 1978 - 1981**

Responsible for the separation of aircraft in flight and while taxiing on the ground at David Wayne Hooks Airport. Issued instrument clearances where / when appropriate and performed weather observations as certified by the National Weather Service.

**UNITED STATES AIR FORCE Ft. Worth, Texas**

**AIR TRAFFIC CONTROLLER, STRATEGIC AIR COMMAND 1974 - 1978**

Responsible for the separation of aircraft in flight and while taxiing on the ground, all inbound / outbound military air traffic from Carswell AFB, Fort Worth, Texas. Issued instrument clearances and weather information, and performed on-the-job training for new air traffic controllers.

**LEARNING CREDENTIALS**

**BACHELOR OF SCIENCE – AIRWAY SCIENCE MANAGEMENT, May 1991**

Texas Southern University, Houston, Texas

**MASTER OF SCIENCE – TRANSPORTATION PLANNING AND MANAGEMENT, August 2011**

Texas Southern University, Houston, Texas

**TECHNICAL TRAINING**

Federal Aviation Administration Civil Aviation Security Specialist – Special Agent Course, Security Countermeasures / Technology, FAA Academy, Oklahoma City, Oklahoma • Federal Security Director Orientation, Transportation Security Administration, Washington, DC • National Incident Management Systems (NIMS), Transportation Security Administration, Washington, DC • Supervisory Basic and Advanced Training (HAS), Blanchard Leadership Training • Modelnetics Management Training, HAS • Basic Explosive Detection FAA K-9 Program

**CERTIFICATES & LICENSES**

Limited Weather Certification, National Weather Service

Military Air Traffic Controller Certification – United States Air Force • Air Traffic Controller

Certification – FAA Academy, Oklahoma City, Oklahoma

REFERENCES AND FURTHER DATA PROVIDED UPON  
ESTABLISHMENT OF MUTUAL INTEREST